

Accessing your RACC documents & other IT Resources from home.

Remote access to college network resources is now available for all staff, via the web address shown <https://remote.racc.ac.uk/>

What you will need

In order to use this you will need up to date Windows software. This means Internet Explorer 6 or above and one of the following:

- Windows 7 or above
- Windows Vista with Service Pack 1 (SP1) or above
- Windows XP with Service Pack 3 (SP3) or above
- Windows Server 2008 or above

How to do it

When you connect to <https://remote.racc.ac.uk/> (note the unusual s in https://) using Internet Explorer you will see the welcome screen:

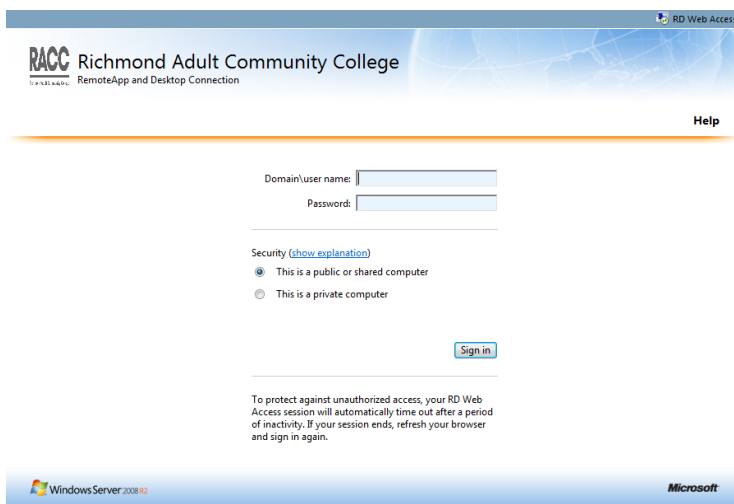


Figure 1 Welcome Page

Please use your current RACC logon credentials to access, including the domain information e.g. *racc\yourusername*

When you've logged on you will see a list of the things available to you, see figure 2. From here you will be able to access your My Documents (Home Area), DeptShare and GenShare folders. In addition to this some applications such as Office 2007 will also be available.

When you're finished..

Please click on the Sign out button to log off from the current session.

If you see...

A warning box like this then don't panic, this is normal. Check that the Publisher is

*.racc.ac.uk and press connect.

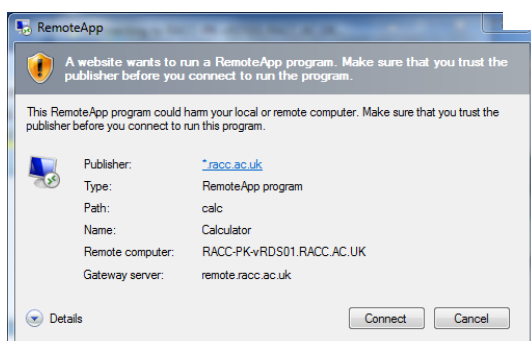


Figure 2 RACC Resources available

Login Boxes

You may be asked to retype your username & password for access to some things. This is normal. Always precede your username with the domain, ie *racc\username*